

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 20 September 2018 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman - Councillor Arash Fatemian

Deputy Chairman - District Councillor Neil Owen

<i>Councillors:</i>	one vacancy	Dr Simon Clarke	Laura Price
	Mark Cherry	Mike Fox-Davies	Alison Rooke

<i>District Councillors:</i>	Nigel Champken-Woods	Monica Lovatt
	Sean Gaul	Susanna Pressel

<i>Co-optees:</i>	Dr Alan Cohen	Dr Keith Ruddle	Mrs A. Wilkinson
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Notes: *Date of next meeting: 29 November 2018*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Arash Fatemian Email: arash.fatemian@oxfordshire.gov.uk
Policy & Performance Officer	-	Samantha Shepherd Tel: 07789 088173 Email: Samantha.shepherd@oxfordshire.gov.uk
Committee Officer	-	Julie Dean Tel: 07393 001089 Email: julie.dean@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

September 2018

County Hall, New Road, Oxford, OX1 1ND

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About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 26)

To approve the minutes of the meeting held on 21 June 2018 (**JHO3**) and to receive information arising from them.

For ease of reference when considering any Matters Arising from the last meeting, an actions list for 21 June 2018 is attached at **JHO3** for information.

4. **Speaking to or Petitioning the Committee**
5. **Forward Plan** (Pages 27 - 30)

10:15

The Committee's Forward Plan is attached at **JHO5** for consideration.

6. **Update Briefing - Evaluation Framework & Best Practice Examples**
(Pages 31 - 38)

10:20

The Committee will consider proposals for the evaluation of action taken following the CQC system review (**JHO6**).

7. 2018-19 Oxfordshire System Winter Plan (Pages 39 - 62)

10:45

The Winter Plan 2017/18 was presented to this Committee in November 2017 and an evaluation considered by this Committee at the last meeting in June 2018.

This report (**JHO7**), prepared by the Systemwide Winter Planning Group and approved by the Integrated System Delivery Board, follows up on the evaluation regarding the subsequent effectiveness of the Plan, as requested by Committee at its June 2018 meeting.

This item will also outline the Winter Plan for 2018/19 which will include learning from the previous year(s).

8. CCG: Key and Current Issues (Pages 63 - 66)

11:30

CCG will update the Committee on key issues for the CCG and will outline current and upcoming areas of work. This includes an update on Cogges GP Practice, Witney (**JHO8**).

9. Planning for Future Population Health & Care Needs (Pages 67 - 74)

12:15

To consider a report (**JHO9**) from the Clinical Commissioning Group and the Oxford Health Foundation Trust giving an outline framework for working with local communities to review local health needs, current and projected demographics and local assets, to inform service change.

The report includes a timeframe and consultation plan for developing options for the local area that includes Wantage Community Hospital. Please note there will be a number of A3 copies of the Annexes supplied at the meeting for ease of reference.

13:15 - LUNCH

10. Healthwatch Oxfordshire - Update (Pages 75 - 78)

13:45

Rosalind Pearce, Chief Executive Officer, Healthwatch Oxfordshire (HWO) will be present to report on the views gathered by HWO and its latest activities (**JHO10**).

11. Annual Report of the Director of Public Health 2017/18 (Pages 79 - 170)

13:55

An Annual Report is a statutory duty of each Director of Public Health and it is a duty of the County Council to publish this report.

The Director of Public Health, Dr Jonathan McWilliam will present his independent Annual Report for 2017/18 (**JHO11**). Members of the Committee are asked to receive the report and consider the key issues which it would like to see taken forward in the year ahead.

12. OHFT Stroke Rehabilitation Services Pilot report (Pages 171 - 180)

14:25

The report (**JHO12**) includes:

- The Business Case for longer-term changes following the Stroke Rehabilitation Services pilot; and
- An evaluation of the pilot to include data and analysis to show the impact on staff and patient outcomes (including detailed patient feedback)

13. Chairman's Report (Pages 181 - 190)

14:55

The Chairman's report is attached at **JHO13**. It includes an update on health and social care liaison and the MSK Task Group.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.